

**COUNCIL OVERVIEW AND SCRUTINY COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER – March 2013**

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Committee. Once an action has been completed and reported to the Committee, it will be removed from the tracker.

Date of meeting and reference	Item	Recommendations/Actions	Responsible officer or member	Response	Next progress check:
13/06/12 COSC 94	Scrutiny Annual Report [Item 11]	That work be undertaken to understand the influence of Select Committee recommendations on decisions made by the Cabinet.	Bryan Searle/Democratic Services	This will be addressed as part of the Democratic Services Scrutiny Improvement Plan and details will be shared with Members as agreed at the meeting on 18 October 2012.	17/04/2013
05/12/12 COSC 132	Change & Efficiency Service Review – Finance [Item 8]	That a detailed report on the implementation of the financial dashboard and Member training programme are presented to COSC after May 2013.	Sian Ferrison	This item will be added to the Forward Work Programme for the new Council.	06/2013
01/02/13 COSC 141	Staffing Budget – Staff Numbers and Management of Vacancies [Item 13]	That a policy is formulated to define what constitutes a vacant position in the organisation structure	Carmel Millar	An update will be provided on 13 March 2013	13/03/13

01/02/13 COSC 142	Staffing Budget – Staff Numbers and Management of Vacancies [Item 13]	That criteria are established which vacant positions must meet in order to remain in the organisation structure together with the operating budget allowance.	Carmel Millar	An update will be provided on 13 March 2013	13/03/13
01/02/13 COSC 143	Staffing Budget – Staff Numbers and Management of Vacancies [Item 13]	That the definition and criteria be consistently applied in all services in the management of their business plans.	Carmel Millar	An update will be provided on 13 March 2013	13/03/13
13/02/13 COSC 144	2012/13 Quarter Three Business Report [Item 8]	That the Cabinet Member for Change and Efficiency discuss with the Deputy Leader the suggestions raised with regards to the future direction of this report.	Denise Le Gal/ Peter Martin	An update will be provided on 17 April 2013	17/04/13
13/02/13 COSC 145	One Team Communications Review [Item 9]	That a further report on the implementation of the recommendations following the Communications review is presented to the Committee in October 2013.	Louise Footner/Sally Wilson	This item will be added to the Forward Work Programme for October 2013	June 2013